

Our ref: 0516TCV

16th May 2018



Savio Salesian
College

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Dear Parent/Carer

I am writing to inform you that I have taken the decision to reduce the amount of time that Year 10 students will have when completing work experience this year.

The previous Headteacher had agreed to a two-week placement for all of Year 10. However, on reflection, I am reducing this to one week only.

Therefore, year 10 work experience for 2017-18 will be from Monday 4th June to Friday 8th June 2018. Year 10 students will then return to school on Monday 11th June 2018 as normal.

Yours faithfully

A handwritten signature in black ink, appearing to read 'T. Costello'.

Mr T Costello
Headteacher